

## BFCA Board Meeting Minutes

November 28, 2017

PO Box 61649 Brookwood, Langley, BC V3A 8C8

### **Board Attendance:**

Wayne Crossen - President

Amy Morose - Treasurer

Joy Richardson - Secretary

Don Tocher - Director at Large

Michael McGarry – Director at Large

**Absent:** na

**Also in Attendance:** Pat Tocher

1. President's Call to order – Wayne
  - a. The meeting was called to order at 6:00 pm
  
2. Secretary's Report– Joy
  - a. Review of minutes detailing the previous Association meeting
  - b. Minutes adopted
  
3. Treasurer's Report – Amy
  - a. Financial statement updated
  - b. Discussion on how the Township Associations may successfully apply for grants to cover administration fees
  - c. Focus on Facebook page content and traffic boost
  
4. Website report – Michael
  - a. Website transferred from private account to BFCA account
  - b. Continued news post updates, with new focus on posting community events, including advertising
  
5. Crime concerns in Brookwood-Fernridge – discussion
  - a. Create a poll for resident feedback, on crime in the area
  - b. Present a report to inform Council
  - c. Consider Block watch and RCMP request to speak at the [AGM] Annual General Meeting, although the Brookwood Library will be a similar event in early January

6. Annual Membership – discussion
  - a. There will be opportunity to renew membership at the [AGM] Annual General Meeting.
  - b. Memberships now run for a calendar year, January 1 to December 31 to avoid multiple expiry dates
  
7. AGM – Annual General Meeting – discussion
  - a. Wayne to secure venue at Preston Recreation Center, January 25<sup>th</sup> 2018, 7:30pm-9:30pm
  - b. Don to contact speakers: Block Watch and the Community Police Liaison, also Township staff on the Neighbourhood Plan process for Brookwood-Fernridge
  - c. Joy to arrange refreshments and snacks
  - d. Michael to re-visit membership software selection, print membership list and secure credit card scan for annual dues
  
8. Delegate tasks to members – discussion
  - a. As participation increases after the AGM, some tasks to are planned to be delegated to reduce workload
  
9. Measurable BFCA successes from start Nov2016 to Nov2017– discussion
  - a. Established a dynamic, involved community association. Mission and goals at: BrookwoodFernridge.org
  - b. Continue to provided a forum for concerned residents to source information and facts, and for residents to query the executive on community issues and resolutions
  - c. The BFCA serves 158 members and the community at large. The association is evolving to be as effective as possible to benefit the community at large.
  - d. Established credibility with Township Council
  - e. Participated in all aspects of the community planning process to strengthen protective amendments for the Brookwood-Fernridge 2017 Community Plan; an ongoing endeavor
  - f. The BFCA opposed the air emissions permits sought by Weir Canada Inc. and Ebco Metal Finishing from Metro Vancouver. We also brought a delegation to Council with a presentation, to bring additional attention to the matter.
  
10. WEIR facility proposal passed by Metro Vancouver recently - discussion
  - a. Questionable emissions may affect Brookwood-Fernridge
  - b. Wayne has applied for an appeal on behalf of the BFCA, residents and other concerned groups.
  
11. Adjournment: The meeting was adjourned at 7:15 pm
  
12. Next Board Meeting TBA, also planned for the AGM - at Preston Recreation Center, January 25<sup>th</sup> 2018, 7:30pm-9:30pm

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Respectfully submitted by, Joy Richardson – Secretary  
Adopted by the Board